

COOKIE STATEMENT

GROENENDIJK MICROFILM- EN SCANSERVICE B.V.

H.O.D.N. GMS DIGITALISEERT B.V.

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1. MAPPING WEBSITE VISITS

A. Cookies

- i. GMS Digitaliseert B.V. makes use of functional, analytical, and tracking cookies. A cookie is a small text file that is stored by the browser of your computer, tablet or smartphone when you visit this website for the first time.
- ii. GMS Digitaliseert B.V. uses different types of cookies on its website:
 - A.i.a Functional cookies are cookies with a purely technical functionality. These cookies ensure that the website works properly and that, for example, your preferred settings can be remembered. Using these cookies also enables us to optimise our website and services.
 - A.i.b Analytical cookies from third parties. These cookies keep track of your surfing behaviour and we need to include them because we use analytical service providers such as Google Analytics.
 - A.i.c Tracking cookies. These cookies are placed by an external party. By reading the cookies, the advertiser can recognise you when you visit a website the advertiser is also involved with. When you surf through the website, you can be shown personalised advertisements. These cookies can also keep track of your surfing behaviour, allowing these parties to build up a highly specific profile. This profile can be detailed to the extent that it becomes personal data.

B. Cookie notification and what to do if you don't want cookies.

- i. At your first visit to our website, we will have informed you about our use of cookies and have asked your permission to place them.
- ii. You can disable cookies by adjusting the settings of your internet browser in such a way that it no longer stores cookies. You can also delete previously stored information via the settings of your browser. If you need our help to do that, you can always contact us via info@gmsnl.com. Please check the Help function of your browser first before you contact us.

2. COOKIE OVERVIEW

A. Cookie name, cookie type, cookie purpose, and the retention period

- i. The GMS Digitaliseert B.V. website uses different types of cookies which are listed in the table below.

- ii. In total, www.gmsnl.com has 33 different third-party cookies. The following cookies are placed on the visitor's hard disc when visiting the GMS Digitaliseert B.V. website:

B. Cookie table

| Cookie name | Type | Function | Retention period: |
|---|--|---|---|
| _ga _gat _gid | Analytical | Google uses the _ga cookie to give the website administrator an overview of the visitor flows via the service provider Google Analytics. | 2 years 10 minutes |
| _dsid _ide _id | Tracking | DoubleClick uses the _dsid cookie to also recognise the visitor on other websites, which they do for advertising purposes. They can offer personalised advertisements by using a tracking system. The _ide and _id cookies are used to study the visitor's behaviour related to the personalised advertisement. | 14 days 2 years 2 years |
| _Apisid _Consent _Hsid _Nid _Ogpc _Sapisid _Sid _ssid | Analytical / Functional and Tracking | These cookies are placed by Google for the use of Google Maps and Google AdWords. This way, information on, i.e., the preferences per visitor are stored, they protect against unauthorised access, and they give insight into which media used by Google AdWords is effective. | 1 year |
| _Anon _Muid _Nap _Srchd _Srchpgusr _Srchusr _muidb _MR | Analytical / Functional and Tracking | Bing uses various cookies. The collected user details are specifically adjusted to the user or the device. The user can also be tracked outside the loaded website, creating a profile of the visitor's behaviour. | 3 months 2 years 6 months 3 months 2 year 3 months 2 year 3 months |
| Hjincludedinsample | Functional | This cookie is placed by Hotjar and it shows Hotjar whether a visitor has been included in the sample. | End of session |
| Io Onwbchtextpress.sid onwbchtSound onwbchtblocked onwbchtclientid onwbchtlastvisit onwbchtsessionrandom onwbchttimesVisited onwebchatf | Functional and Analytical | The chat function on the website, offered by Onwebchat, also places several cookies. | End of session End of session 3 months 3 months 1 year 3 months 1 year 3 months 10 days |
| Icl.currentlanguage | Functional | This cookie remembers the visitor's language preference. | 1 day |

3. THIRD-PARTY WEBSITES AND ADJUSTMENTS

A. This privacy and cookie statement does not apply to:

- i. Third-party websites that are connected to our website via links. GMS Digitaliseert B.V. cannot guarantee that these third parties handle and process your personal details in a reliable and safe manner.

- ii. We recommend that you always check the privacy statement of these websites before you use these websites.
- iii. This cookie statement can be changed. After every change, you will be asked again to agree to the placement of those cookies that have changed. The current version of this cookies statement is called 1.0 and was drafted on 18/08/17.

4. VIEWING, EDITING OR DELETING PERSONAL DETAILS

A. Your rights

- i. You are entitled to view, edit or delete your personal data at all times.
- ii. Should you have any questions or remarks about the data processing carried out by GMS, then please send your request to info@gmsnl.com.
- iii. GMS wants to be sure that the request to view the personal data has been submitted by you. Therefore, we kindly ask you to add a copy of your identification document to your request to view, edit, or delete your details. To protect your privacy, GMS asks you to blacken your passport photo, the MRZ (machine readable zone: the line with numbers at the bottom of the page of the passport), the document number, and the citizen service number.
- iv. GMS will respond to your request as quickly as possible, but certainly within 4 weeks.

5. RIGHT TO COMPLAIN

A. Internal handling

- i. If you have a complaint about the way we process your (personal) details, then GMS Digitaliseert B.V. will gladly help to resolve the matter in mutual consultation. Please send your complaint in the first instance to info@gmsnl.com.

B. Dutch Data Protection Authority

- i. Under the Personal Data Protection Act and the General Data Protection Regulation, you have the right to file a complaint about how we process your details with the Dutch Data Protection Authority. To do so, you can contact the Dutch Data Protection Authority. For more information about your right to complain, please visit the Authority's website via: <https://autoriteitpersoonsgegevens.nl/nl/zelf-doen/privacyrechten/klacht-over-gebruik-persoonsgegevens>